Refer to the documents below to write your Personal Profile Planner

* SWOT Analysis
* Action Words for Applications & CVs Handout
* Action Words List Appendix Handout
* CV – Personal Profile Handout
* CV – KeyskillsHandout

Write a sentence or two about the type of work you are aiming for.

Write a few lines about the key attributes which make you suitable for the role.

**Conclude with a nice snappy ending** to the profile.

**It should be no longer than six lines!**It must be short and positive and demonstrate your key strengths, skills, experience and interests.

|  |
| --- |
|  |